



BACKGROUND

The ISO 14001 Environmental Management Systems (EMS) Standard has been developed to help any type of organization reduce its impact on the environment by identifying, managing and controlling its relevant activities. An ISO 14001 EMS puts environmental best practice at the heart of your operations. When properly developed and implemented it contributes to the growth and success of your business, as besides lowering your environmental impact, it generates business, cost savings, legal compliance, quality and reputational benefits.

This two-day course will consolidate your knowledge of ISO 14001. You will be guided from scoping your environmental policy and system needs to implementing and monitoring your overall EMS. You'll learn how to set the system up in your organization, identifying the roles and responsibilities involved, and reviewing and improving your current practices so they meet the required standard. Find out how to write policies, establish controls and measure performance to set you on the road to achieving and maintaining ISO 14001 certification.

COURSE OBJECTIVES

On completing this course the participant will:

- ▶ Understand the benefits of ISO 14001 to you and your stakeholders,
- ▶ Know how to develop and implement an ISO 14001-compliant EMS,
- ▶ Identify and describe the roles and responsibilities involved,
- ▶ Know how to develop your environmental policy, identify and evaluate environmental aspects and legal requirements,
- ▶ Be confident in reviewing and improving your current EMS,
- ▶ Know how to promote a positive 'environmental' culture to maximise benefits,
- ▶ Know how to monitor, analyse, review and improve your existing EMS,
- ▶ Streamline the way you work and cut costs,
- ▶ Understand the certification process.

PRE-REQUISITES

Some environmental or management system knowledge would be beneficial, but is not essential.

COURSE PROGRAMME (WHAT WILL YOU LEARN?)

- ▶ Identify and manage environmental aspects and legal requirements to develop EMS policy, strategy and objectives,
- ▶ Developing and implementing an EMS,
- ▶ Raising awareness to achieve cultural change,
- ▶ Developing environmental policy, registers, SOPs and other EMS documentation,
- ▶ Appropriate operational controls for improved efficiencies,
- ▶ Overview of internal auditing and certification,

- ▶ Monitoring and reviewing your EMS for continuous improvement,
- ▶ Use of ISO 14004 and implications of ISO 14001:2015.

You will complete the course with either a draft of your new EMS-to be or a list of opportunities for improvement for your existing one. Case studies, discussions and interactive, problem-based individual and group training exercises are used throughout the course to reinforce delegates' learning.

COURSE E-BOOK, REFERENCE MATERIAL & MANUAL

A comprehensive e-book provides supplementary reading while relevant reference materials provide additional information for improving your knowledge of environmental management. The course manual contains copies of the course presentation slides along with detailed footnotes and case studies. E-mail and phone support is also provided.

WHO SHOULD ATTEND?

This course will be of interest to anyone in the organisation who is involved in the design, development, implementation and improvement of an EMS. The course will also be of great interest to environmental auditors and individuals looking to improve their knowledge of good environmental management practice.