



BACKGROUND

Occupational health and safety management brings industry-recognized practices to your organization and helps you identify safety risks and hazards so that you can manage them. That means small and large companies alike can get a safer workplace leading to better business performance. Understand how to put an occupational health and safety management system (OHSMS) in place with this training course. Learn how to identify and manage workplace risks, cut costs and reduce downtime, improve working conditions, motivate staff and stay compliant with health and safety management best practice as well as legislation. You'll understand that investing in the highest OH&S standards can give you bigger returns and a stronger footing in the marketplace. This two-day training course gives you the skills framework needed to develop your own health and safety management procedures and put into place an effective, internationally recognised management system. You will be guided from scoping your health and safety policy and system needs to implementing and monitoring your overall OHSMS.

COURSE OBJECTIVES

On completing this course the participant will:

- ▶ Be confident in reviewing your current health & safety management systems,
- ▶ Learn to develop effective health and safety policy with clear goals,
- ▶ Understand how to demonstrate legal and regulatory compliance,
- ▶ Begin developing the skills needed to develop, implement and monitor an OH&SMS,
- ▶ Be able to build stakeholder confidence with robust health and safety management,
- ▶ Get an overview of the auditing process.

PRE-REQUISITES

Some health and safety knowledge would be beneficial but is not essential.

COURSE PROGRAMME (WHAT WILL YOU LEARN?)

- ▶ Introduction to health and safety issues and key principles,
- ▶ The PDCA cycle, requirements of OHSAS 18001,
- ▶ Initial Status Review (ISR), OHSMS scope and OH&S policy,
- ▶ Hazard identification, risk assessment & controls,
- ▶ Implementation of an OHSAS 18001-compliant OH&SMS framework,
- ▶ How to drive efficiency and cut costs with streamlined processes,
- ▶ Raise employee awareness of OHS responsibilities,
- ▶ How to monitor, analyse, review and improve your health and safety systems,

- ▶ Preparation of relevant documentation,
- ▶ Gaining competitive advantage and stakeholder recognition through health and safety commitment,
- ▶ Familiarity with the implementation process and how to achieve continual improvement,
- ▶ Overview of internal auditing and certification,
- ▶ Use of OHSAS 18002 and implications of the new international OH&S standard ISO 45001.

You will complete the course with a draft of your new OH&SMS-to be or a list of opportunities for improvement for your existing one. Case studies, discussions and interactive, problem-based individual and group training exercises are used to reinforce delegates' learning.

COURSE E-BOOK, REFERENCE MATERIAL & MANUAL

A comprehensive e-book contains copies of the course presentation slides along with detailed footnotes and case studies, as well as supplementary reading while relevant reference materials provide additional information for improving your legal knowledge. E-mail and phone support is also provided.

WHO SHOULD ATTEND

This course will be of interest to anyone involved in the design, development and implementation of an OH&SMS including health & safety, environmental and quality managers and advisors, senior management with OH&S responsibilities, line management and supervisors, safety reps and integrated risk managers. This introduction will also be of interest to health & safety auditors or anyone looking to improve their knowledge of good safety management practice and understand OHSAS 18001.